CORE Time

Project management with the right information

◆ **Companies live or die** by the hours employees consume on projects. You budget your work to a low level and should be able to track your employee time to the same level.

The key to good control is low level time capture, low level progressing, and low level forecasting—CORE Time provides all three.

Because CORE Time runs on a database CORE Time can produce summary reports identifying areas of interest and low level reports to hone-in on a specific item of interest.

◆ **Management of project employees' time** need not consume hours every week. CORE Time expedites managements role and brings clarity to employee time management.

Efficiency and rate variations help identify the cause of variances.

Key performance indicators highlight variances.

Different views provide different perspectives on the same data—for instance a Work Breakdown Structure (WBS) view shows the status of physical locations of a job while a Procurement view shows how different contributors are performing and a Function view highlights the performance of different functional groups. All views are user definable by project so as circumstances change there is flexibility.

 As an added benefit roll-up reports are available for groups of projects and projects company wide using our Corporate WBS.

This adds up to better understanding with less effort.

◆ **Integrated:** CORE Time shares many of the features of Core Project Control, our project management system, including project budget and forecast, scope changes, and integrated scheduling.

Employee desktop Core Time software is integrated with the same database as Core Project Control and CORE Time includes the budget portion of Core Project Control. This provides a natural path to a full Core Project Control system as your company evolves.

CORE Time shares Core Project Control's hierarchical corporate WBS that groups projects in a treeview structure for above the project level performance analysis.

We provide assistance in interfacing company payroll systems or payroll providers' systems with CORE Time.
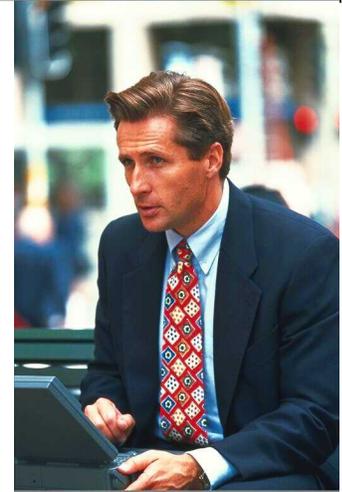
Performance indicators:
- Over / under budget
- Cost Performance Index (CPI)
- Earned Value (EV)
- Efficiency variance
- Rate variance

Integration:
- Budget
- Forecast
- Change management
- Schedule
- CORE Time is a sub-set of Core Project Control. This provides a seamless migration path from CORE Time to the full Core Project Control system.

Flexibility:
- Multi-level WBS
- Codes
- Language

◆ CORE Time is a desktop application that runs on each employee's PC as a stand-alone application or remotely over the Internet via Microsoft Terminal Server.

CORE Time is more than a time capture program. Managers need a way to predict the final cost of a project. Employee charge rates can be specified on an individual basis with user definable rates for shift work and overtime work making possible both hour reports and cost reports.

Schedules are automatically populated when the budgets are uploaded.

Budget - Project 2

Budget - Project 1

Resources can charge time only to codes allocated to them

◆ **Budgets, forecasts, and change management** are fundamental to CORE Time. Management exercise effective control by specifying the project, WBS, and resource codes to which employees can charge time.

The CORE Time user sees only open projects and cost codes that the user (resource) has been allocated thereby making it easier for the user to enter time and minimizing timesheet errors—refer to graphic to the left.

Item codes, definable by management, can be as specific as situations require and can be individualized by project or project area.

Resource codes are also user definable and can be as specific or general as required for example a resource code could be as general as 'Engineer' or as specific as an individual's name.
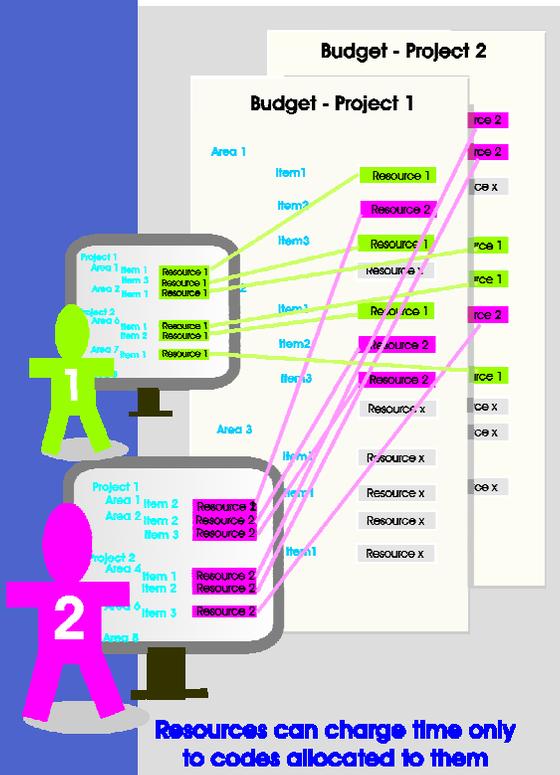
◆ **Core Systems Ltd. customization** services for interfaces and reports further enhance the ability of Core Project Control to fit into your business environment.

Customization services are provided on an hourly basis.

◆ **User assistance** is provided through on-line help, user manual, training courses, email or 24/7 telephone support.

We provide classroom training to ensure successful implementation.

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* schedule references assume the use of Microsoft Project